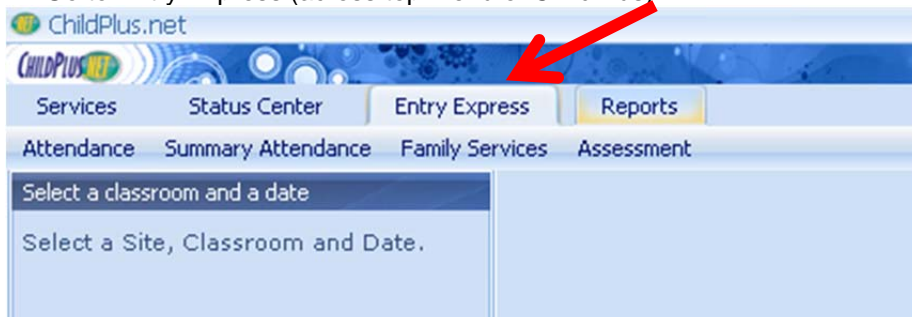


FAMILY NEEDS ASSESSMENT

Directions to enter into ChildPlus:

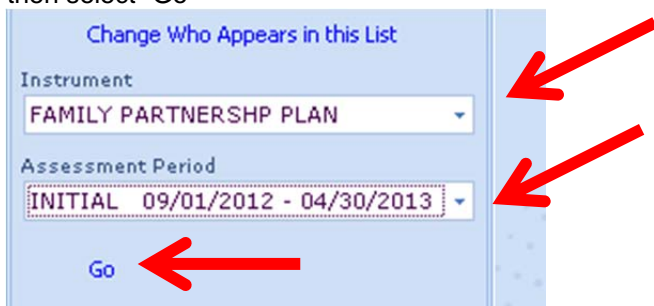
1. Go to Entry Express (across top menu of ChildPlus)



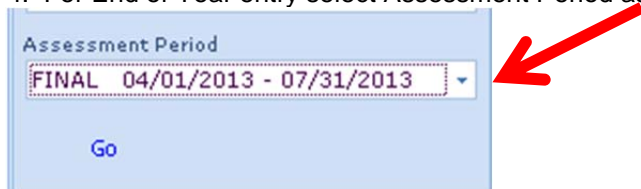
2. Select "Assessment"



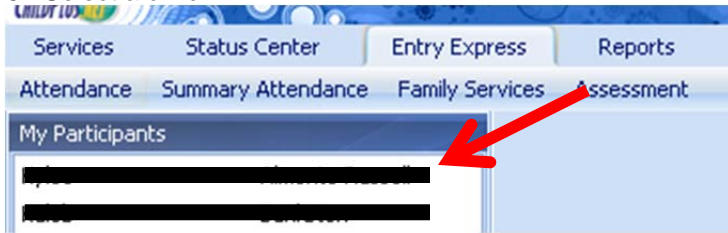
3. Select the Instrument as "Family Partnership Plan" and Assessment Period as "Initial" for the first entry then select "Go"



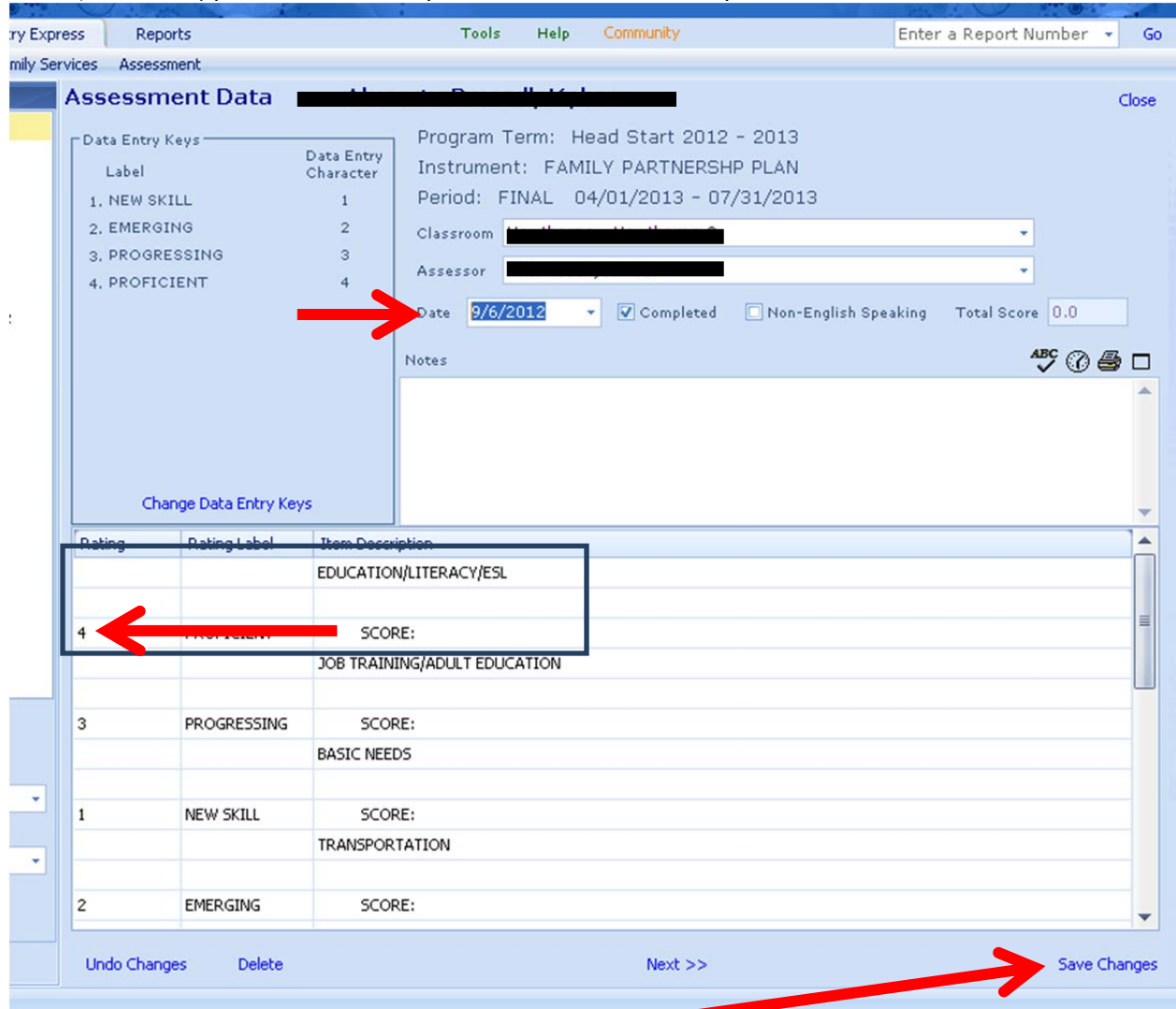
4. For End of Year entry select Assessment Period as "Final"



5. Select a child



6. Enter scores (1-5) for each of the 10 FPP areas next to the "SCORE", (The score is for the FPP area above, not below) put in the date completed and check the "Completed" box.



7. Click on "Save Changes"