

WIC CLEANING GUIDELINES

ITEM	CLEAN (1)	DISINFECT (2)	FREQUENCY	COMMENTS
Infant Scale	X	X	After each use	Disposable paper towel should be used with every client
Adult Scale	X		Weekly or as needed	Disposable paper towel should be used with every client
Recumbent Stature Board	X	X	After each use	Disposable paper towel should be used with every client
Changing Pad	X	X	After each use	Disposable paper towel should be used with every client
Certifier's Desk	X	X	Daily or Immediately if obviously soiled	Desk surface & telephone receiver
Clerk's Desk	X	X	Daily or Immediately if obviously soiled	Desk surface & telephone receiver
Stadiometer	X	X	Daily	
Hemocue Cuvette Holder (black slide) & outer surface	X		Daily or Immediately if obviously soiled	Mild Soap Solution. It is imperative that it is completely dry before being replaced into the photometer
Hemocue (internal)	X		Monthly or as needed	See Policy & Procedure for Hemocue Cleaning
Trash Cans	X	X*	Daily *Weekly or immediately if obviously soiled	Dispose of trash daily. Use plastic bag lined trash cans at all times.
Carpet	X		Daily	Vacuum
Office (floors, tables, counters, door knobs)	X		Daily	
Sink faucets and handles	X	X	Daily or when soiled	
Hand washing sinks	X		Daily or when soiled	
Small toys that can go into mouth	X	X	Daily or when soiled	Soak 20 minutes in bleach solution, rinse in hot water, and air dry or run through dishwasher.
Larger toys	X*	X	Daily *Weekly or immediately if obviously soiled	Spray with bleach solution daily.
Lobby chairs	X	X	Weekly or as needed	

1. Clean means to remove visible soils by using a product suitable for the surface being cleaned.
2. Disinfect means to kill germs by using chlorine bleach solution or other disinfectant.
3. Refer to Sanitizing Solution Recipes table below.

Sanitizing Solution Recipes

Don't guess at amounts! Most people use too much bleach.

For Disinfecting...

Diapering surfaces, bathrooms, hand washing sinks	Food surface areas, Toys	Blood Borne Pathogen Cleanup
500-800ppm	50-100ppm	1:10 Bleach/Water or Sanizide Plus Germicidal Solution
.75 tsp bleach to 8oz of water		
1.1 tsp bleach to 12oz of water	1/8 tsp bleach to 16 oz of water	
3 tsp bleach to 32 oz of water		
1Tbsp of bleach to 1qt water		2tbsp bleach to 10 oz of water
¼ cup of bleach to 1 gallon of water	1-2 tsp bleach to 1 gallon of water	1 5/8 cups bleach to 1 gallon of water
Operations will check concentration of bleach at Monthly Health and Safety Checks	Staff will check concentration of bleach daily	