

SAFETY MEETING MINUTES

10/19/12

Members in Attendance:

Carol Vandeman	Penny Gibbs	Amy Hendrix	Kim Montague
Herb Ekstrom	Aaron Treadwell	Dan Daltoso	Tzi Tzi de la Fuente
Ruby Jean Anderson	Jayne Dewees	Jenny Walker	Toni Eddy

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

Safety committee reviewed safety observation forms. 33 new observations for this month, 271 were commended, 6 were coached/encouraged or reinstructed.

SAFETY CARDS

Penny was awarded a Safety Card for throwing away a faulty lamp.

PARKING AT CDC

Dan reported about students parking at CDC. We are working with the school resource officer to resolve.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY/ EQUIPMENT DAMAGE

Aaron reported that we had a staff who was hit with a child's toy and another who injured her arm reaching to the toothbrush rack.

We have 4 claims since January.

Herb reported that the Bus Barn was tagged again. Herb has already painted over.

3. SAFETY MEETING REPORTS FROM SCHOOLS

Nothing significant to report.

4. NEW BUSINESS

Highland reports that the soap dispenser is too high and difficult for children to reach. It was decided to lower the dispensers.

Penny shared that she had a request to put up a second handrail on the stairway at the Annex, so that there is one on each side. Amy said she thought this was a good idea for staff safety. The group voted and agreed to have Penny follow up with the landlord of the building to see if he is agreeable to this addition.

Boardman shed has a large drop/step. Dan will look at it and make recommendations.

WIC reported that ceiling tile is coming down. Will be fixed today.

Herb is posting Tobacco Free signs at centers.

Toni Eddy reported that she will be leaving and that we need to elect a new chairperson. The committee decided that the Vice Chairperson will lead as chairperson until the next election of officers. If Secretary Penny is absent, then Deb will take on the duties.

5. CENTERS SAFETY CONCERNS

Staff at Boardman would like to improve gate security, they would like to use a chain. Penny and Herb will work with Rocio to fix the problem.

The next meeting is scheduled for November 16, 2012 at the Hermiston Main Office.