

**SAFETY MEETING MINUTES**  
**12/13/13**

**Members in Attendance:**

Carol Vandeman	Penny Gibbs	Kami Roberson	Lacey Cleveland
Ruby Anderson	Jayne Dewees	Natalie Brewer	Herb Eckstrom
Joann Boyle	Aaron Treadwell	Dan Daltoso	Kim Montague
Amy Hendrix			

**1. OLD BUSINESS:**

**REVIEW OF SAFETY OBSERVATION FORMS**

Safety committee reviewed 40 safety observation forms; 34 were commended, 6 were coached and encouraged. Activities that were coached and encouraged included:

- Reminder to bend the knees, not the back when picking up items/children(2)
- Keep walkways safe and clear of items
- Select safe walkways, use sidewalks not slick grass
- Reminder to use a step stool and move items out of the way
- Alarm security-training staff

**SAFETY CARDS**

Judi Allison & Karen Olsen-Cleaning pigeon excrement  
Annex-No findings on H&S  
Natalie Brewer-De Icing for children's safety

**OTHER ITEMS**

Boardman gopher hole was not a gopher hole.  
The Grant application submitted to OSHA for safety items at centers was not one of the five selected to fund. Penny may be able to fund some of these projects with the Operations budget, other items will be submitted to the Budget Committee.  
Mike Snyder would like to be included in the minutes.

**2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE**

No injuries to report.  
Grant Co bus was involved in a fender bender while at a stop. A car slid around a corner and hit the bus. No injuries.  
Milton Freewater had a broken water pipe, it's now fixed.

**3. SAFETY MEETING REPORTS FROM SCHOOLS**

We received School Safety Minutes from Irrigon, Sam Boardman, Wallowa and Hermiston. Lockdowns and Winter Safety discussed.

**4. NEW BUSINESS**

Aaron reported that we currently have no Time Loss incidents this year! He discussed Workers Compensation and how our rates are determined looking at a 4 year period. 2009 was a High Risk period and now will not be included in the determination, this will result in a savings of \$11,900.00 to our Workers Compensation rates. Aaron and the Safety Committee agree that the Agency's use of Safety Observations helps to keep us ALL focused on staying safe.

**5. CENTERS SAFETY CONCERNS**

Victory Square asked for instruction on the proper way to clean the stove hood and assistance with some outdoor lights.

*The next meeting is scheduled for January 17; 8:30 am at the Main Office.*