

SAFETY MEETING MINUTES  
February 25, 2011

STAFF IN ATTENDANCE:

Eric Carpenter	Amy Hendrix	Penny Gibbs	Carol Vandeman
Tzi Tzi Delafuente	Herb Ekstrom	Aaron Treadwell	

\* It was noted that low attendance this month was due to a class make-up day and SSCBT review.

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

The group reviewed the month's safety observation forms. Most of the forms were marked commended. Good work.

SAFETY CARDS

Amy reported that there were 4 new cards since the last meeting. One each for Irrigon, Sam Boardman, and Stanfield for no findings on their Health & Safety Monitor for January and one to Judy Patrick.

VICTORY SQUARE PARKING AND TRAFFIC

Mary is going to contact Erika at the Police Department to do training for families. Carol shared that March's bus safety trainings are geared toward pedestrian safety and education for parents. Penny will do an observation of the situation and report back to the safety committee.

ADULT SIZE CHAIRS AND STAFF/PARENT SAFETY

The group discussed the need for adult size chairs in each classroom to allow proper support of staff and visitors while seating with the children at meal times. Penny will work with Team Leaders on this.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY AND EQUIPMENT DAMAGE

Aaron shared the following information on injuries:

- One potential claim – not using a step ladder and hurt back
- Claim – slip on black ice at a training in Seattle and hurt wrist, back, ankle
- Clock will be reset today
- 2 open claims at this time

Near Miss – Carol report that the wind caught the bus barn office door and slammed it shut on the tips of her fingers. No injury, but it was a close call. Penny will get Carol signs for the doors. The group discussed the effect of having the shop doors open creating a wind tunnel. Carol will discuss concern at her next Team Meeting.

Equipment Damage – Carol reported that while using a wash brush to wash the Highlander the piece that screws on to the hose broke and the brush shot off the end of the hose and put a dent and a scratch in the side of the Highlander. She is working with Wal-Mart to get it resolved with the manufacturer.

Enterprise bus drop-off location – Sheri will follow up with commissioners.

### 3. NEW BUSINESS

Elections for officers:

Toni Eddy – Chairperson

Herb Ekstrom – Vice Chairperson

Penny Gibbs – Secretary

The Chairperson will represent the Safety Committee at SDC Committee meetings.

### 4. CENTERS SAFETY CONCERNS

Bus Barn – Carol stated that the bus barn ropes for the big bay door need replaced.

Bus Barn – people are spinning out in the parking lot again. Carol will report the problem to the police.

Next meeting is March 18, at 8:15 at the Main Office.