

SAFETY MEETING MINUTES

February 24, 2012

Staff in Attendance:

Kim Montague

Herb Ekstrom

Shawna Glasscock

Penny Gibbs

Toni Eddy

Joann Boyle

Adam Lemmon

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS – The group reviewed 27 Safety Observation forms received this month. Out of the 27 submitted, 3 were marked as re-instructed or coached & encouraged, in the areas of bending and stooping.

SAFETY CARDS- There were 3 new safety cards this month. Two for no findings on a Health & Safety Monitor and one for a cook using carts to haul groceries.

SAIF Site Observations- The SAIF site observations are scheduled for Monday, February 27. We will visit Milton-Freewater, the Main Office, the Annex and Pine Tree. At the last Team Leader meeting Irrigon, Hawthorne and Boardman all volunteered to participate in the next round of SAIF site observations.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Aaron was not available to attend the meeting, so no new information about recent injuries was available. No near misses, property or equipment damage was reported.

3. SAFETY MEETING REPORTS FROM SCHOOLS

Kim shared the School Safety minutes. Sam Boardman had notes about the sand box and the cover being broken. Herb shared that it has been replaced. Irrigon School District is working on a safe route to school survey and a highway speed survey. No other reports received yet.

4. NEW BUSINESS

The group discussed safe routes to school. Kim shared that there is a group that meets in Hermiston at the hospital for Safe Communities. Kim attends a subgroup of this committee. The group discussed the different requirements for School Zones in the area. Kim stated that she'd share these concerns at Safe Communities Meeting. The group discussed pursuing asking the City of Umatilla to make the area in front of Head Start a School Zone. Penny will work on this.

Penny shared that Kim and herself will be attending an Integrated Pest Management Training on March 9th in Moro. They are very excited about the training.

5. CENTERS SAFETY CONCERNS

Bus Barn – The bus barn would like motion sensor lights outside for safety. They also shared concerns about kids walking close to the building and looking in the cars. The group recommends calling the police.

Pine Tree – It has been reported (by neighbors) that there has been some activity in the Pine Tree parking lot after hours. The group discussed community violence in the area. Remind staff to be aware of their surroundings.

Umatilla – A question was raised about the safety of children using woodworking tools in the classroom and what size equipment is appropriate. The Group discussed making sure they are using the right sized

nails (large size) and hammers that aren't too heavy. Penny will talk with Cade about getting some guidance out to centers. The group thought this might be a good training topic.

Joann shared a safety concern around WIC children running down the hall into the kitchen and the potential for injury to the cook or the children. The group discussed solutions. Penny and Herb will work on looking at a gate for the hallway after the bathroom area, so WIC clients still have access to the bathrooms and offices, but would keep children out of the kitchen area.

**The next meeting is scheduled for March 16th at the Main Office.
2012-2013 Election of Officers will be conducted at this meeting.**