

SAFETY MEETING MINUTES

April 15, 2011

STAFF IN ATTENDANCE: Eric Carpenter
Tzi Tzi Delafuente Herb Ekstrom

Toni Eddy
Aaron Treadwell

Penny Gibbs
Sheri Maze

Carol Vandeman
Cheryl Johnston

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

The group reviewed the month's safety observation forms (16). Most of the forms were marked commended. Quite a few of them were related to adults using child chairs versus adult chairs, - some with commendations and some with re-instruction or coached/encouraged indicated. One addressed staff on the playground spreading out and observing children a little better.

SAFETY CARDS

Sheri reported that she had turned in two: one for Hawthorne Center and one for the High School Center. Both had no issues on their monitors.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Aaron: Only one incident/injury : the employee will be going to the doctor.

VICTORY SQUARE PARKING AND TRAFFIC UPDATE

Restriping is scheduled to take place at Victory Square and the lettering will also be done at that time. Parents are continuing to park in the area behind the parking slots occasionally. Restriping is scheduled to take place at Victory Square and the lettering will also be done at that time. At the Main Office, the lettering "CAUTION" will be painted on the sidewalk by the CCR&R door by the alley when the painting is done at Victory Square.

BREAK IN AT UMATILLA CENTER

There was an attempted break in at the Umatilla Center over last weekend. Though nothing much was taken, some damage was done to a small window, the latch was broken on the shed and the boards on the heat pump ripped off, - among other things. Umatilla Police were called and came out to see the damage.

BUS DAMAGED AT JOHN DAY

Craig from Dept. of Education called to report that a bus of ours was damaged and needed repairs. The damage appears to be caused by branches and is to the hood over one of the student lights. It is being repaired.

3. SAFETY MEETING REPORTS FROM SCHOOLS

None to report yet. Minutes coming from Grove School.

4. NEW BUSINESS

Herb and Sheri attended the Environmental Protection Agency Hazard Removal Training recently. Some of the issues they shared:

- a. Fluorescent light bulbs must be handled and disposed of properly. The vapor inside is harmful. Sheri will check with the High School to see if they will let us dispose of ours in their recycle bin.
- b. Any oil spills over 2-3 drops must be cleaned up and handled as hazardous waste. The buses at the bus barn do leak oil, and this will need to be checked on. A properly labeled barrel will need to be in place to put oily rags and oil debris in.
- c. Hazardous waste must be properly labeled. Sometime dual labels are required to meet different agencies specifications.

5. CENTERS SAFETY CONCERNS

SAFETY TO TEACHERS ON HOME VISITS:

Cheryl Johnston brought up an issue regarding teachers' home visits. What procedures are in place to ensure the safety of teachers who go past time on home visits? Aaron suggested the centers address this issue and place procedures. Toni suggested teachers call the center if they are going to be at the home visit past the time they've provided to the center, to let them know they are ok.

PLAYGROUND AT HAWTHORNE CENTER

Sheri Maze stated that the Hawthorne center staff has met with other programs operating out of that school and has presented to them a request for assistance in walking the perimeter of the playground before school. To date our staff have been the ones to do this, and Hawthorne center would like this duty to be shared amongst the other programs, if possible. Often unsafe, inappropriate items are found on the playground and removed by staff, so this is a necessary function. Sheri will follow up on this.

Another issue is the latch on the gate out to where the buses load. Kids are swinging on the gate and breaking the latch. It has been repaired three times. Suggestions were made 1. to move the stop, (but it has been there a long time.) 2. to contact the bus company so that the bus drivers could be made aware of the problem. 3. Put a sign on the gate.

The next meeting is May 20th, at 8:30 at the Main Office.

Round-Up Your



Wednesday, June 15, 2011

5th Annual
**Blue Mountain Occupational
Safety & Health Conference**

Pendleton Convention Center
Pendleton, Oregon

Health and Safety Culture



The 5th annual event focuses on helping you and your organization (no matter the company size or industry) strengthen your safety culture. Attend this one-day event that offers help in the following areas:

- Preventing the Human Error: What's Stopping Us!
 - Hazard Recognition
 - Employee/Management Panel
 - Conducting Health Hazard Assessments
 - General Industry Security
 - Food Defense Planning for Food Manufacturing
- New this year – safety topics in Spanish!**
- Manual Material Handling
 - Hazardous Energy Control and Machine Guarding
 - Hazard Identification and Control

Exhibits featuring the latest in safety and health products and services

Registration Fee is \$50 per person (includes lunch)

Questions?

Contact the Conference Section
toll-free in Oregon 888-292-5247, option 1
or in Salem 503-378-3272

Oregon.conferences@state.or.us

Visit the conference web site at www.oroSHA.org

Attend the SHARP Alliance
quarterly meeting
— June 14th —

Visit www.sharpalliance.org
for more information

A joint effort of the Oregon SHARP Alliance, Oregon OSHA, and employers/employees from Northeast Oregon.