

H-13 BLOOD/BODY FLUID CLEANUP KIT POLICY AND PROCEDURE

PURPOSE: TO PREVENT THE TRANSMISSION OF DISEASES THAT SPREAD THROUGH CONTACT WITH BLOOD AND CERTAIN OTHER BODY FLUIDS.

POLICY: Staff members will use Blood/Body Fluid Cleanup Kits to clean blood and blood-contaminated fluid spills within the center and on field trips. Staff members will ensure they are available at all times including outdoor time. Blood/Body Fluid Cleanup kits must be kept out of reach of children.

Each Blood/Body Fluid Cleanup Kit will contain the following items:

Disposable gloves: To be worn by staff member when handling body fluids to which universal precautions apply.

Disposable diaper: To use for absorbing body fluid spill.

Gauze pads: To use for covering wounds.

Sanitizing Solution: To sanitize environmental surfaces contaminated with blood/body fluid spill.

Antiseptic wipes: To use for washing staff member's hands after disposal of contaminated materials, if soap and water are not readily available. Hands should be washed with running water and soap as soon as possible.

PROCEDURE FOR CLEANING BLOOD/BODY FLUID SPILL:

Universal Precautions will be used for all blood and body fluid spills.

1. The staff member shall wash his/her hands before putting on non-porous latex free or vinyl gloves used for body fluid clean up.
2. The staff member shall put on Latex-Free disposable gloves purchased for the purpose of cleaning up body fluid spills contaminated with blood.
3. Visible material should first be removed from the environmental surface with disposable diapers, disposable towels, or other appropriate means that will prevent direct contact with blood.
4. The environmental surface should then be cleaned promptly with soap and water. Hard environmental surfaces (floors, counters, etc.) should also be disinfected with a fresh (made daily) solution of 1 part chlorine bleach to 10 parts water, or approved "sanitizing" solution. Porous surfaces such as fabric and carpet or outdoor surfaces shall be disinfected with SaniZide Plus (a quarternary Ammonium Chloride sanitizing solution).
5. Disposable items such as gloves, paper towels, bandages, etc. that are potentially contaminated with blood or other body fluids to which universal precautions apply, will be placed in a sealed plastic bag and thrown in the trash.
6. Clothing or linen items that are contaminated with blood or other body fluids will be stored in a plastic bag and given to the owner for laundering.
7. The staff member will wash his/her hands after completing sanitization procedures and glove removal according to the agency **Hand washing Policy**.

8. Fill out incident report and notify Supervisor.

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