

Child's Name \_\_\_\_\_ DOB \_\_\_\_\_ Parent Name(s) \_\_\_\_\_

 Date of first HV \_\_\_\_\_ Level  P \_\_\_\_\_  P1SS  1SS  1

**Directions:** Review all level changes in supervision using the eligibility criteria. The home visitor, supervisor and family need to be in agreement and level changes are *based on progress*. This form may be kept in the supervision notebook or family file. **8 out of 10 Eligibility Criteria need to be met for a family to move to a less intense level (level 2, 3, and 4), and must include criteria #1 and #4 (see back of form).**

New Level / Start Date	Review Date	Meet Criteria	Comments/ any criteria not met?	Sup Initials

**Home visitor responsibilities when moving families to different levels of service include:**

- Addressing issues identified on the Parent Survey assessment
- Regularly using curriculum that promotes attachment and child development
- Conducting developmental screenings
- Supporting parents in building healthy support systems
- Reducing parental stress
- Advocating for nurturing discipline techniques
- Collaborating with families to develop meaningful goal plans
- Conducting depression screenings
- Making referrals based upon family needs

## LEVEL CHANGE CRITERIA

### Prenatal Service Level:

**P1SS** – Family requires additional HV time to provide services **and** family agrees to more intensive home visiting/case management. At least weekly visits.

**P1** – weekly home visits (Recommended during the last trimester of pregnancy)

**P2** – home visits every other week

**P3** – monthly home visits

*The level of prenatal service depends on the severity and complexity of issues needing attention prior to birth and the other supportive services the family may be receiving. During the last trimester of pregnancy, it is recommended that families receive weekly home visits.*

### Level 1 Eligibility Criteria:

#### **The baby has been born or this is a “new” family**

Note: All families are assigned to Service Level 1 when their baby is born, and remain on this level for **at least** the first 6 months of intensive service (excluding periods of Creative Outreach) **OR** this family is returning to Level 1 because they are not meeting the criteria of their previous level **OR** they are moving from Level 1-SS.

### Level 1 Special Service (1SS):

Family requires additional home visitor time to provide services **and** family agrees to more intensive home visiting/case management. See PPPM for detailed information on Level 1SS.

### Level 2, 3, and 4 Eligibility Criteria:

**\* 8 out of 10 of the criteria below must be met and must include criteria #1 and #4**

**\* HV, supervisor and family all agree on changing to new level based on progress**

- 1. Demonstrating responsive, nurturing parenting practices (leading to secure attachment)**
2. Engaging in child development activities with child (ren)
3. Providing a stimulating and safe home environment
- 4. Screening negative for depression or being linked to appropriate mental health services**
5. Working to accomplish individual/family goals
6. Managing Stress effectively
7. Using nurturing and respectful discipline methods
8. Developing healthy support systems
9. Developmental delays are adequately addressed or resolved; or N/A.
10. Immunizations are up-to-date.

### Level X Creative Outreach Assignment:

Family has missed **at least one home visit** followed by **at least 10 working days** of unsuccessful attempts to reschedule. HV will make weekly to monthly attempts to re-engage family for a **minimum of 90 days** (unless family refuses services or permanently moves out the area and HV is unable to locate) from date of this Service Level Assignment.

**OR**

Family has informed the HV that they not be available for home visits for a **minimum of 30 days**, and agrees to move to this service level. Family agrees to call HV and re-engage in home visits (at previous Service Level) upon return.