

SAFETY MEETING MINUTES

9 / 15 / 17

MEMBERS IN ATTENDANCE:

Penny Gibbs, Amy Hendrix, Kim Montague, Carol Vandeman, Ruby Anderson, Jayne Dewees, Norma Jaime, Kelly Vandeman & Jan Alberts by conference call from LaGrande.

1. OLD BUSINESS

REVIEW OF SAFETY OBSERVATION FORMS

None available at this time

SAFETY CARDS

None submitted

OTHER

- Ruby Anderson nominated Kelly Vandeman as Safety Committee Secretary. The nomination was moved to a vote in favor of electing Kelly for the position.
- It was noted that the subject of gutters for the bus barn, (which was addressed last month) was found in the safety minutes from 2011. It was brought to the **committees'** attention that this has been an ongoing safety issue for several years. Penny will follow up to **see if it's** possible to have them installed.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

INJURIES/INCIDENT REPORTS

A staff member tripped, possibly over a rock and fell. A band aid was applied as first aid and was the only treatment needed.

PROPERTY / EQUIPMENT DAMAGE

- There was a vehicle damaged when it was hit in the parking lot at the Wallowa County center. It is being repaired.
- Blue Dodge van had the rear window broken out by a random act of violence while parked in the lot at the main office. It has been repaired.

3. SAFETY MEETING REPORTS FROM SCHOOLS

No new reports yet.

4. NEW BUSINESS

- Amy Hendrix has been monitoring the air quality reports due to smoke from recent wildfires. UMCHS is keeping children inside when recommended.
- LaGrande is monitoring a musty smell in their new location.
- It was noted that an incident report was not filled out after a child kicked a teacher at the PELC center. Norma stated that she will be contacting Ed Managers to ask them to remind teachers to report all incidents, including those that involve children.

The next meeting is scheduled for October 20, 2017; 8:30 AM at the Main Office.