

SAFETY MEETING MINUTES
2/19/16

Members in Attendance:

Herb Ekstrom, Greg Salverda, Jayne Dewees, Rhonda Cole, Jan Albert, Michelle Felten, Kim Montague, Ruby Anderson, Amy Hendrix, Carol Vandeman and Dan Daltoso

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

40 Safety Observations were commended.

2 Safety Concerns (Coached/Encouraged)

- Baking pans were too heavy; required another person to assist removal from oven
- Picking up a child, bent over at waist with straight legs; please squat to lower self.

SAFETY CARDS *None*

OTHER

Safety Committee is gathering information on the cost, care, use and liabilities of AED's to determine if purchase is possible.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Agency car was backed into in parking lot. Insurance is providing a rental car while damaged agency car is being repaired.

3. SAFETY MEETING REPORTS FROM SCHOOLS

Sam Boardman and Irrigon provided their monthly Safety Minutes.

4. NEW BUSINESS

Safety Committee discussed elections which were to take place in January, and decided to move them to March, hoping for larger attendance and giving the new electee's to preside through the operating year.

5. CENTERS SAFETY CONCERNS

Windshield Wipers and air filters on agency vehicles were noted as a safety concern on a Safety Observation form. Safety Committee reminds center staff that these items can be renewed at oil changes, and to be sure to mention these issues to the person responsible for routine care of the vehicle.

La Grande staff voiced a concern with workspace ergonomics and physical discomfort; Safety Committee called Luke Betts and asked him to visit and assess.

Bus Barn is concerned about lack of lighting in Bay 5, lack of smoke detectors and difficulty opening bay doors. These issues were forwarded to Penny.

The next meeting is scheduled for Mar 18, 2016; 8:30 am at the Main Office.