

SAFETY MEETING MINUTES
3/18/16

Members in Attendance:

Herb Ekstrom, Jayne Dewees, Jan Albert, Michelle Felten, Kim Montague, Ruby Anderson, Amy Hendrix, Penny Gibbs and Dan Daltoso

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

35 Safety Observations were commended.

4 Safety Concerns (Coached/Encouraged)

- Parent with child climbing grassy hill rather than using the sidewalk. Slip/trip hazard
- Mop left in work area creating a trip hazard. Trip hazard
- Outdoor Safety Sweep (2) please be sure to check sandbox for animal droppings and appropriated fall zone depth.

SAFETY CARDS

- Jessi and Laura-safe posture while working in file cabinet, seated.
- Maria Arroyo-using correct size tool and switching to a stand up desk

OTHER

Safety Committee received and reviewed information collected from area schools regarding the cost, care and usage of AED's. Cost per unit is approximately \$1500.00, replacement pads and batteries cost approximately \$400.00. At this time, the Safety Committee has determined these amounts to be cost prohibitive.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Four incident reports for staff:

- Burn injury
- Trip on floor matt
- Child ran into staff, back injury
- Staff hit knee on corner of desk

Property & Equipment Damage:

- Rental car damaged

3. SAFETY MEETING REPORTS FROM SCHOOLS

Sam Boardman and Irrigon provided their monthly Safety Minutes.

4. NEW BUSINESS

Elections were held, current positions will carry over for the next year.

- Ruby-Chairperson
- Herb-Vice Chairperson
- Jaime-Secretary
- Penny-alt. Secretary

5. CENTERS SAFETY CONCERNS

Milton Freewater suggested lifting belts for staff who lift children onto bus seats. Penny gathered and presented information on safety belts and noted that these belts do not have a history of injury prevention. Rather, being mindful to ergonomics while lifting is key. Safety Committee recommended having Luke Betts visit Milton Freewater to observe staff lifting during the bus loading routine, and to make recommendations.

The next meeting is scheduled for April 15, 2016; 8:30 am at the Main Office.