

Dear Parents,

Child Care Resource & Referral (CCR&R) has compiled a list of Child Care Division (CCD) rules that registered child care providers must follow. We thought this would be of interest for parents as sometimes, we as parents, may or may not know what is acceptable in a child care setting. This information will help you to be better informed and if you have any questions or concerns requiring a particular child care setting, you may call your local CCR&R at 564-6878 or 1-800-559-5878, or CCD in Salem at 1-800-556-6616.

## **CHILDREN IN CARE**

In all instances, the combined total of children under 13 years of age in the registered family child care home shall not **exceed 10 children at any one time**. This includes the provider's own children, the child care children, foster children, and related children for whom the provider is responsible for.

Of the 10 children under 13 years of age, including the provider's own children, the provider may care for 6 pre-school (pre-school meaning kindergarten or younger) age children, of which only 2 children may be under 24 months of age. In addition, there may be 4 school age children, except that if there are less than 6 pre-school age children, there may be more school age children, as long as there are no more than 10 children under 13 years of age in the home at any one time.

There are waivers granted to providers as to the number and ages of children in care and if you have a question, ask your provider if she has a waiver, and/or contact CCD for further information.

## **THE PROVIDER AND OTHER PERSONS IN THE HOME**

The registered provider and any substitute care giver shall be at least 18 years old.

No one shall have access to child care children who has demonstrated behavior which may have a detrimental effect on a child. Residents of the home are considered to have access to the child care children even if they are not generally at home during child care hours.

The names of the applicant, other residents of the home 18 years and older, and substitute care givers used by the provider must be checked through the Oregon State Police Law Enforcement Data System (LEDS).

Prior to another adult moving into the home, the provider shall report the name to CCD and CCD shall complete a state criminal record check.

No one shall consume alcohol or use non-prescribed controlled substances in the presence of children. No one under the influence of alcohol or non-prescribed drugs shall be in the home when child care children are present.

A care giver substituting for the provider shall be familiar with the requirements for registration without inspection and agree to comply with them.

The provider or a substitute care giver is responsible for the children in care at all times.

The provider shall not use, or permit another person to use, physical punishment, punishment which is abusive or humiliating, or verbal abuse or threats, such as slapping, spanking, withholding food as a means of punishment, or punishing a child for toileting accidents or for refusing food.

The provider shall notify parents if there will be a substitute care giver or if the children will be away from the home for any part of the day for visits, field trips, or any other activity off the premises.

The provider shall have no other employment during the hours children are in care.

The provider shall allow custodial parents of child care children access to the home during the hours their child(ren) are in care.

Any care giver who has reason to believe that any child has suffered abused (physical injury, mental injury, neglect that leads to physical harm, sexual abuse and/or exploitation, or threat of harm)

shall report the information to the State Office of Services to Children and Families or to a law enforcement agency. Child care providers are mandated by law to report.

If a parent has any reason to suspect any violation of these rules, please contact the Child Care Division at 1-800-556-6616. We need to provide a safe environment for our children, whether it is at home or away.

Sincerely,

CHILD CARE RESOURCE & REFERRAL