

Umatilla-Morrow Head Start, Inc.
Grant Funded Opportunities
Guidelines for Applying for Grants

Factors to take into consideration when applying for funds or programs that will be administered by UMCHS, Inc.:

1. Funds should be utilized to expand or augment services to clients that UMCHS currently serve.
2. Funds should assist in building staff skills and knowledge in order to assist them in providing quality services to clients more effectively and efficiently.
3. Funds that are one time and cannot be sustained should be avoided.
4. Funds should provide services that meet the mission of UMCHS, Inc.

Factors to take into consideration when outside groups or coalitions ask UMCHS to apply for funds to serve the community at large or a select population.

1. Requesting group needs to make a presentation of the project to the Board of Directors at their next scheduled meeting. Ideally, a staff person would be a member of the coalition that is requesting funds.
2. Requests to apply for funds needs to also benefit the clients of UMCHS.
3. Services provided by the funds need to meet the overall mission of UMCHS, Inc.
4. Any funding received needs be administered by UMCHS, Inc. and follow all agency fiscal management guidelines.
5. Any funding received would be subject to the agency audit.
6. Under no circumstances will UMCHS “lend out their 501c(3) status” to another entity for the purpose of applying for grants or money from foundations.