

SAFETY MEETING MINUTES

5/17/2013

Members in Attendance:

Carol Vandeman	Penny Gibbs	Amy Hendrix	Kim Montague
Aaron Treadwell	Tzi Tzi de la Fuente	Ruby Jean Anderson	Jayne Dewees

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

Safety committee reviewed safety observation forms. 36 new observations for this month, 25 were commended, 11 were coached/encouraged or reinstructed.

SAFETY CARDS

Sece was awarded a Safety Card for following proper blood clean up procedures, and Rory received a Safety Card for forwarding information regarding the playground being sprayed early on a class day resulting in outside time being canceled.

FOLLOW UP FROM PREVIOUS MEETING

Carol has created a vehicle check out sheet, to be completed by staff prior to departure in an agency care. Carol will forward to us for review.

A discussion on Bus Safety Training offered at Open House not being complete when the necessary goal is to make sure all parents receive adequate training regarding UMCHS procedures and expectations. Discussed possibility of training at Policy Council and/or making a training video for all centers to use.

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY/ EQUIPMENT DAMAGE

Staff member suffered a needle stick.

3. SAFETY MEETING REPORTS FROM SCHOOLS

Minutes from MF/Grove and Sam Boardman were received.

The next meeting is scheduled for June 20, 2013 at the Hermiston Main Office.