

# **SAFETY MEETING MINUTES**

**9/21/12**

## **Members in Attendance:**

Carol Vandeman	Penny Gibbs	Deborah McDonald	Amy Hendrix
Herb Ekstrom	Aaron Treadwell	Deb Schnell	Dan Daltoso
Ruby Jean Anderson	Jayne Dewees	Jenny Walker	Toni Eddy

## **1. OLD BUSINESS:**

### **REVIEW OF SAFETY OBSERVATION FORMS**

Safety committee reviewed safety observation forms. 21 new observations for this month, all were commended except one on re-instructing a staff on asking for help to move heavy items.

**SAFETY CARDS - NONE** at this time

### **SAFE DRIVING PRACTICES**

Carol shared that she has not heard back from our insurance company on if they will offer a discount if our drivers complete a safe driver program. The cost of the on-line classes runs around \$25 to \$35 per person, which is not a cost that we have had before. Need to look at no cost options.

### **UMATILLA GATE**

Herb shared that the gate that was purchased for the Umatilla hallway has been installed.

### **MILTON-FREEWATER BUS SECURITY**

Penny shared that we were going to move our bus to a storage facility, but the owners raised the price to \$75.00 per month. We are now going to park our bus with the Milton-Freewater School District buses in their bus parking area. It is secure and the driver in Milton-Freewater will get a key to access the lot. Penny should have all the details worked out this week.

### **INTEGRATED PEST MANAGEMENT**

The Integrated Pest Management Manuals were given to Team Leaders last Friday. Every center will have training with Kim Montague within the next few months.

## **2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY/ EQUIPMENT DAMAGE**

Aaron reported that we have had no new injuries.

Carol and Herb shared that the bus barn was tagged with graffiti again last month. It was painted over the same day.

## **3. SAFETY MEETING REPORTS FROM SCHOOLS -None at this time – Kim not available**

## **4. NEW BUSINESS - None at this time**

## **5. CENTERS SAFETY CONCERNS**

Deb shared that Hermiston CDC is having trouble with teenagers parking in the lot to smoke, throwing their trash in the planter areas. April has been trying to deal with them when she is there, but they keep coming back. They are there from around 11:30 to 1:00 sometimes blocking the entry into the parking lot. Penny and Dan will follow up with the School District.

*The next meeting is scheduled for October 19, 2012 at the Hermiston Main Office.*