

## **SAFETY MEETING MINUTES**

**4/17/15**

### **Members in Attendance:**

Penny Gibbs, Kim Montague, Deborah McDonald, Jayne Dewees, Herb Ekstrom, Ruby Anderson, Carol Vandeman, Norma Jaime, Amy Hendrix and Daniel Daltoso.

**ELECTIONS!!!!** Safety Committee has elected the following exceptional individuals for the 2015-2016 program year:

Ruby Anderson-Chairman

Herb Eckstrom-Co Chairman

Deborah McDonald-Secretary

### **Congratulations!!**

## **1. OLD BUSINESS:**

### **REVIEW OF SAFETY OBSERVATION FORMS**

36 Safety Observations were received-32 commended, 4 were coached/re-instructed on the following topics:

\*When items are identified as “broken or unsafe”, please remove them from the area or flag them so they will not be used resulting in a staff injury.

\*All staff need to observe the law and buckle up.

\*Please do not store standing water in low sided tubs within reach of children where they may be unattended.

\*Please use a step ladder to reach objects on the wall, rather than furniture to kneel/stand on.

### **SAFETY CARDS**

\*Elaine Club-Bus Pre-Trip-found loose lug nuts on wheels after tire service.

## **2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE**

No injuries reported.

Property damage from a recent wind storm resulted in the loss of a garden shed roof at Pine Tree and shingles lost from the modular at Pine Tree and Umatilla. A frost-free faucet at Umatilla was backed over, Herb repaired.

## **3. SAFETY MEETING REPORTS FROM SCHOOLS**

A.C. Houghton/Irrigon, March minutes-issues are budget items-replacing door sweeps, trimming trees. Baseball backstop is falling apart, has dangerous wire. Contact Little League and Watermelon Festival.

Sam Boardman, March minutes-continued discussion of emergency exit maps, adding an alternate exit in case primary route is blocked.

#### **4. NEW BUSINESS**

Penny asked the Safety Committee for feedback on team safety trainings they've received, and suggestions for trainings in the coming year. If you have a suggestion for a safety training, please be sure to send your suggestion to Penny.

#### **5. CENTERS SAFETY CONCERNS**

Victory Square reports a dip/hole in the grass in the area where children load the bus, which could cause a trip or fall. Penny will follow up with recommendation and date.

*The next meeting is scheduled for May 8, 2015; 8:30 am at the Main Office.  
Come join us!*