

SAFETY MEETING MINUTES

4/15/16

Members in Attendance:

Herb Ekstrom, Greg Salverda, Jayne Dewees, Rhonda Cole, Jan Albert, Kim Montage, Ruby Anderson, Amy Hendrix, Penny Gibbs, Dan Daltoso and Jamie Payne

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

26 Safety Observations were commended.

6 Safety Concerns (Coached/Encouraged or Reinstructed)

- *Fire Safety- Pot holder left on stove- Remember to turn burners off and never leave anything on the stove.*
- *Back Safety- Remember no twisting while lifting, use your legs.*
- *Fall Safety- Use step stool or ladder. Don't stand up on a chair to reach for something.*
- *Injury Prevention- Paper Cutter left open. Place cutter down and in locked position.*
- *Injury Prevention- Splinters on play house. Staff working together to check sides of wood structures and getting them fixed as soon as possible.*
- *Injury/Health Safety- Staff not wearing shoes and socks in classroom. Remember to wear shoes that protect your feet while working with children.*

SAFETY CARDS *None*

OTHER *None*

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Slivers from playhouse in Pendleton.

Agency vehicle was in a hit and run in the parking lot.

3. SAFETY MEETING REPORTS FROM SCHOOLS

Concerns about a lockdown at Irrigon Schools and UMCHS center not being notified.

4. NEW BUSINESS

Ergonomic walk through in Milton Freewater.

5. CENTERS SAFETY CONCERNS

Main Office- Please knock on the door to the kitchen and open slowly to prevent staff from being hit.

The next meeting is scheduled for May 6, 2016, 8:30am at the Main Office.