

SAFETY MEETING MINUTES

10/17/14

Members in Attendance:

Mr. Daltoso, Deborah McDonald, Carol Vandeman, Jayne Dewees, Penny Gibbs, Katherine Harris, Norma Jaime, Herb Ekstrom, and Kim Montague.

1. OLD BUSINESS:

REVIEW OF SAFETY OBSERVATION FORMS

40 Safety Observations were received-34 commended, 6 coached and encouraged.

The following topics & tasks were coached:

- Be sure to check sandbox during outdoor sweep, looking for garbage/animal feces
- Be sure to have a clear walking path, remove obstacles & tripping hazards when carrying items
- Ask coworkers for help when carrying heavy or awkward items
- When using the ladder, move the pulley and rope to one side, making a safe step for feet
- Please use step stools to safely reach higher, instead of children's chairs
- Be sure to have a spotter when working at elevated heights.

SAFETY CARDS

- Rex Burger-helping children off the bus, instructing to use hand rail.
- Carmen Requa-using a step stool
- Ron Reichert-kept children and families safe, helping in the parking lot

2. DISCUSS RECENT INJURIES, NEAR MISSES, PROPERTY & EQUIPMENT DAMAGE

Injuries reported from two falls, a volunteer at Lincoln and ESD staff at Victory Square, but Incident Reports have not been received.

Near miss of injury with a teacher tripping over a child at circle time. Adult and child uninjured. It was a good time to remind children to sit "criss-cross applesauce" and for adults to be certain of safe foot path.

3. SAFETY MEETING REPORTS FROM SCHOOLS

- A.C. Houghton
Working on fixing/replacing exit lights, completing work on security cameras

4. NEW BUSINESS

Jayne Dewees mentioned her appreciation for the improved conditions, safety and organization at the bus barn following the recent auction of items stored there. Thank you to Cathy, Herb and Aaron for making this happen.

Penny Gibbs will be going over Winter Safety with the Team Leaders at this month's meeting.

5. CENTERS SAFETY CONCERNS

Discussion regarding the Echo play area located so close to the train tracks and the possibility of the passing trains spewing rocks/objects at children and adults. Penny will follow up with teacher/t.a., and discuss keeping a proper distance.

A concern was raised about nighttime security lighting in the Pinetree parking lot. The Team Leader is working on getting lighting taken care of.

*The next meeting is scheduled for November 21, 2014; 8:30 am at the Main Office.
Come join us!*